

**Program Articulation Agreement**  
**Between**  
**Medical Coding and Billing at Davis College**  
**and**  
**Health Information Management @ Franklin University**

This articulation agreement provides transfer admission opportunities for academically qualified students and graduates of the Medical Coding and Billing program at Davis College interested in completing their Health Information Management (HIM) bachelor's degree through Franklin University.

**Terms of Agreement:**

I. The Davis College programs most suitable for articulation with Franklin University's Health Information Management are the following:

Medical Coding and Billing

(See attachment A for curriculums and/or transfer guides)

II. Franklin University will accept for admission a candidate who has earned a grade point average of 2.0 or better (based on a 4.0 scale) into the HIM program. The students must meet all specific admission and enrollment standards and requirements for the program.

III. Medical Coding and Billing students accepted to Franklin University will receive academic credit for all College level courses successfully completed with a letter grade of C or better and are deemed comparable (based on current course description information, course requirements and agreement by the representatives of the respective programs) to current Franklin University courses.

Non-credit or remedial courses will not be accepted for transfer credit and/or graduation requirements. An addendum will be added to this agreement annually to outline specifically which Medical Coding and Billing courses will be transferred to meet Franklin University program requirements.

IV. Medical Coding and Billing students and graduates need to submit an application and official transcripts from Davis College, and any other educational institutions previously attended.

V. If a student does not have the foundation or skills to enroll in an upper level course because of a lack of the appropriate introductory course(s), any necessary prerequisite course(s) will be required.

VI. This agreement will be reviewed annually and may be revised by mutual consent. In

addition, the Davis College's Medical Coding and Billing program and Franklin University's HIM program agree to notify one another in writing, at least one semester in advance, of program changes that might affect the transfer of students under this agreement.

VII. Both entities agree to the right to use each other's names in print and media advertising to the public for the purpose of marketing the programs described herein.

VIII. Davis College's Medical Coding and Billing program agrees to provide student information to Franklin University for the express purpose of contacting Medical Billing and College graduates directly regarding the degree programs between the two institutions described in this Articulation Agreement, providing it is not in violation of any federal or state laws, particularly those of Ohio.

The Medical Coding and Billing program and Davis College recognizing the importance of providing a seamless coordination between the certificate and associate and/or bachelor's degree enrollment, hereby enter into an Articulation Agreement. We, the undersigned, as the representatives of Davis College and Franklin University, hereby demonstrate our commitment to full implementation of the Agreement.

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Mary Deloe  
Dean of Faculty  
  
Davis College

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Leslie King, Ph.D.  
Dean, College of Health and Public  
Administration  
Franklin University

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Date

\_\_\_\_\_  
Date

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