



# DAVIS COLLEGE

4747 Monroe Street  
Toledo, OH 43623

419.473.2700  
800.477.7021

## Early Childhood Education/ Administration Associate Degree

The Early Childhood Education/Administration Associate Degree program prepares students for careers in child development centers. The course work in this degree assists students in formulating a developmentally appropriate approach to the education of young children. In addition, the program prepares the student for administrative positions within corporate or small business settings.

Upon completion of the Associate of Applied Business degree with a major in Early Childhood Education/Administration, the Davis College graduate will be prepared to:

- Identify the levels of development of children and appropriate teaching aids for each level.
- Identify management theories and apply these techniques to day-to-day operations of a child development center.
- Identify, analyze, and resolve problems within a variety of business settings, including using generally accepted accounting principles to measure, process, and evaluate business.
- Analyze and resolve problems within a child development center.
- Use oral and written communication skills to interact effectively with parents and peers on a professional level.
- Apply the principles and intentions of the General Education and the Business Core purposes.

### Mid-Program Assessment

When a student has completed approximately 45 hours in the Early Childhood Education/Administration program, including ECE102, ECE112, and MGT102, he/she will participate in an interview with the Department Chairperson and/or Department faculty. This interview will focus on assessing the skills the student is learning to determine adequate progression in the program and will allow the student the opportunity to determine a focus for the remainder of the program.

## Early Childhood Education/Administration

### Admissions Requirements:

1. Background Check – Ohio Senate Bill 38, enacted October 29, 1993, requires individuals engaged in childcare activity to complete a background check by the Ohio Bureau of Criminal Investigation and Identification. Individuals who have been Ohio residents for less than five years are also required to complete a Federal Bureau of Investigation check. These background checks cannot reveal any convictions for any of the criminal offenses listed in the Ohio Senate Bill 38. In order for the student to be accepted to the program, he/she will be required to complete a background check and assume the cost for this background check.
2. Employee Medical Statement (O.D.H.S. Form 1296) completed and signed by a licensed physician within six months prior to application.
3. Completed Child Day Care Conviction Statement (O.D.H.S. Form 1301).
4. Completed Student References Forms.

## Degree Program Outline

Course No.	Course Title	Cr. Hrs.
ECE102*	Introduction to Education	3
ECE112*	Child Development	4
ECE114	Literacy for Early Childhood Education	4
ECE117	Positive Management/Behavioral Issues	3
ECE118	Art, Music, and Play for Early Childhood Education	3
ECE120	Infant/Toddler Development	3
ECE122	Early Childhood Education Professional Relations	3
ECE124	Preschool/School-Age Development	4
ECE208	Special Education Programming	3
ECE211	Early Childhood Education Organization/ Administration/Licensing	5
ECE214	Multicultural Diversity	3
ECE222	Health, Nutrition, and Safety	4
ECE250	Early Childhood Education Practicum and Seminar	5
ACC101	Accounting Principles I	4
MGT102*	Introduction to Business	5
MGT---	Management Elective (MGT211 or MGT213)	4
MGT---	Management Elective (MGT105, MGT115, MGT118)	4
MKT---	Marketing Elective (MKT201, MKT221, MKT230, MKT239)	5
OAM223	Business Communications	4
COM121	Composition I	5
COM122	Composition II	4
COM---	Communication Elective (COM201 or COM202)	4
HUM---	Humanities Elective	3
MTH102	Introductory Algebra I	5
SCI---	Science Elective	3
SSC201	Economics	4
SSC---	Social Science Elective	4
IDS110*	Forum on Technology and Resources	5
<b>Total Program Credit Hours</b>		<b>110</b>

\*Required as part of 45 hours completed before Mid-Program Assessment.